VISHAY SALES PORTAL ACCOUNT REGISTRATION

OBJECTIVES

1. To include additional registration information (Department, Industry Segment)
2. To allow a more selective registration request for service areas, as needed:

Create Order: ○ Yes ◉ No **Create Quote:** ◉ Yes ○ No **VPA Pricing:** ○ Yes ◉ No **Product Availability:** ◉ Yes ○ No

Order Management: ◉ Yes ○ No **Quote Management:** ◉ Yes ○ No

View Invoice: ☐ Invoices ☐ Debit Memos ☐ Credit Memos

3. To automatically send emails to Sales Portal Coordinators assigned per region
4. To inform the user whom to contact when an inactive account needs to be reactivated

SALES PORTAL ACCOUNT REGISTRATION PROCESS

A. User will fill in the registration form inside Sales Portal

B. Once registration is submitted, an email will be automatically sent to the respective Sales Portal coordinator assigned to the region selected during registration

- AP –Siew Lan Leong (Siew.Leong@vishay.com)
- EU –Igor Kunz (Igor.Kunz@vishay.com)
- NA –Patty Labenz (Patty.Labenz@vishay.com)

The DNA of tech.

SALES PORTAL ACCOUNT REGISTRATION PROCESS

C. The Sales Portal Coordinator will check the details of registration. If Invoice access is requested must get approval from the customer. Once all approvals are obtained will forward to team in charge of account configuration and activation.

D. Once account gets activated, the user will receive an email containing the user id and temporary password they will need to change.
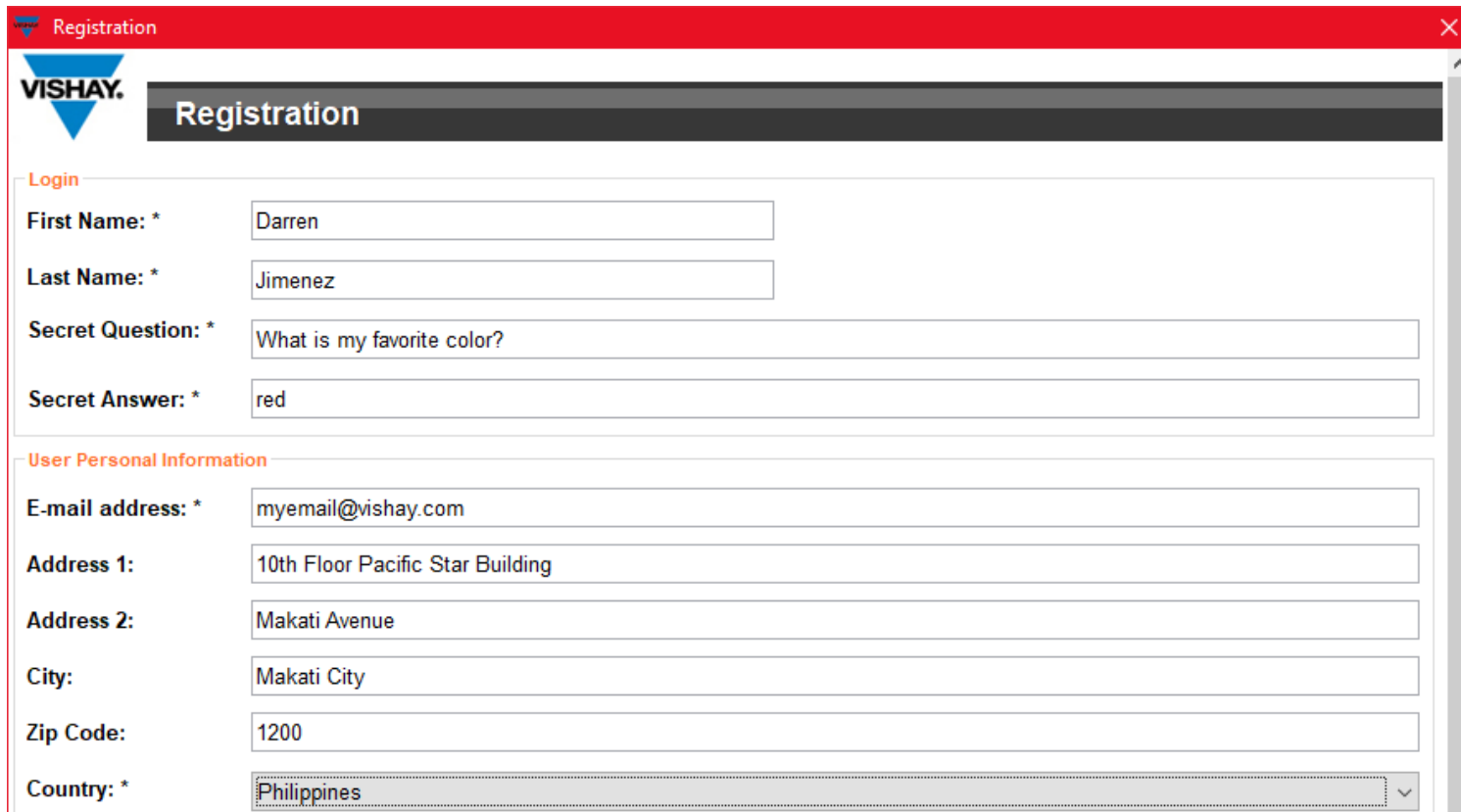
The DNA of tech.

REGISTRATION

To register for an account, just click the Registration button that could be found at the lower left portion of the login screen:

The DNA of tech.

REGISTRATION

Fill in the fields. Fields marked with an asterisk are mandatory inputs. You cannot proceed if they are not answered.

REGISTRATION
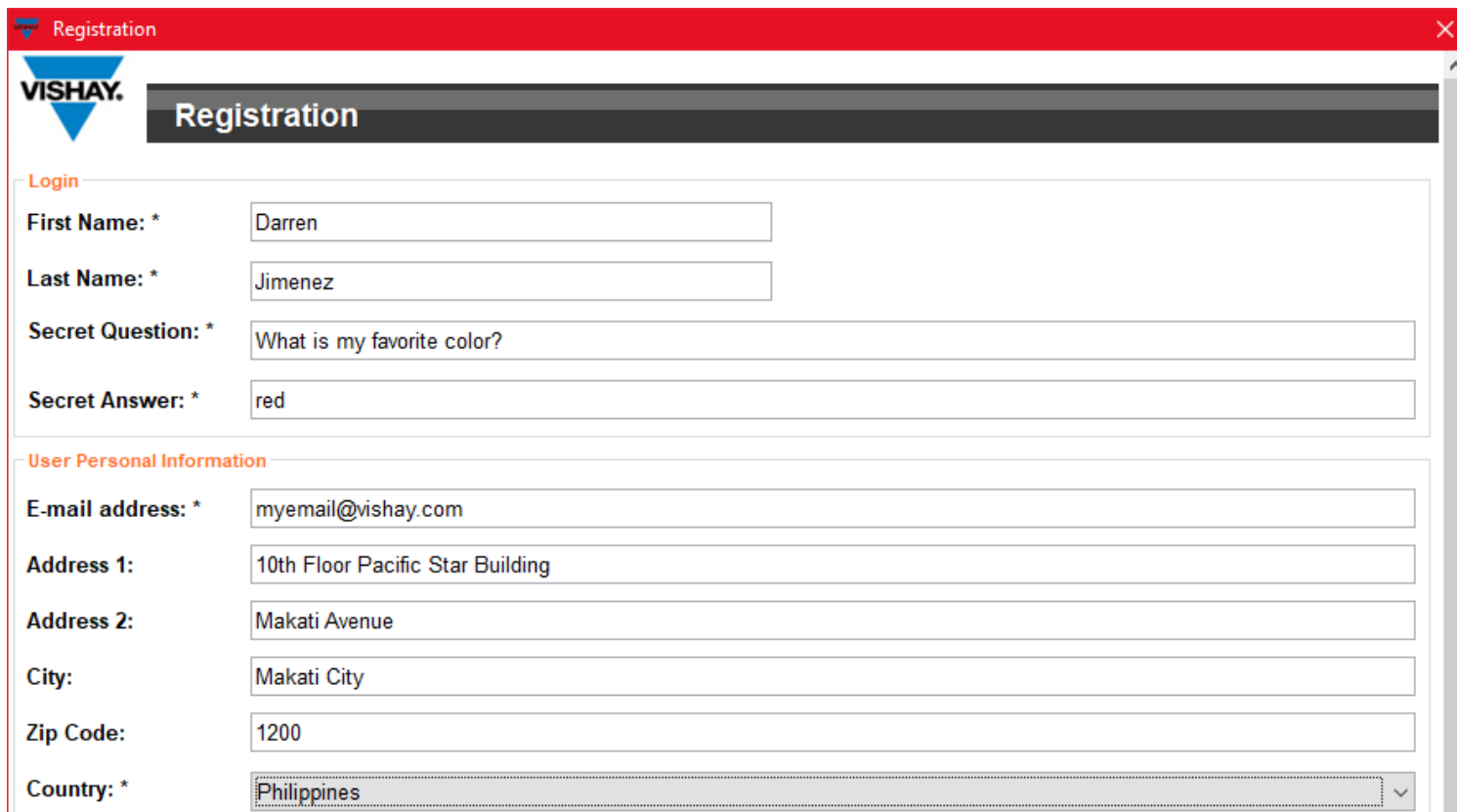
Fill in the fields. As much as possible, do not leave any field blank.

REGISTRATION

Department and Industry segment choices could be found on the dropdown. If you cannot find any value that perfectly suits you, just choose 'Other'. However, it is highly recommended to inform your Sales Portal Coordinator your exact department and your company's industry segment so that proper data will be loaded to the database.
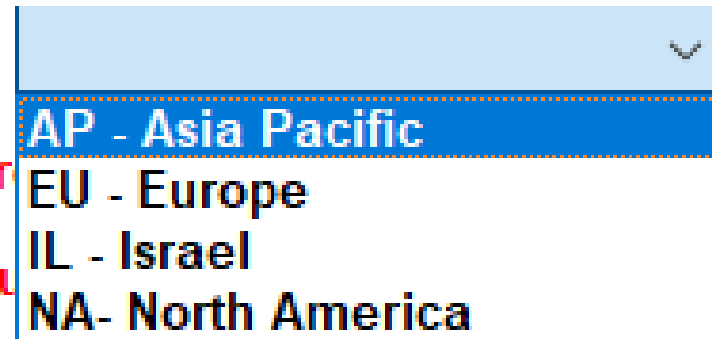
REGISTRATION

Properly select the Region of your request / account location. The registration email will be sent to a respective Sales Portal Coordinator in the resp. region.

Region of account to be accessed: *

Create Order: ○ Yes ● No Cr

Order Management: ● Yes ○ No Qu

AP - Asia Pacific
EU - Europe
IL - Israel
NA- North America

The DNA of tech.®

REGISTRATION

Select the transactions that you need access to.

Create Order: ○ Yes ◉ No	**Create Quote:** ◉ Yes ○ No	**VPA Pricing:** ○ Yes ◉ No	**Product Availability:** ◉ Yes ○ No
Order Management: ◉ Yes ○ No	**Quote Management:** ◉ Yes ○ No		

View Invoice: ☐ Invoices   ☐ Debit Memos   ☐ Credit Memos

Yes means you need access to that transaction and *No* means no access is required.
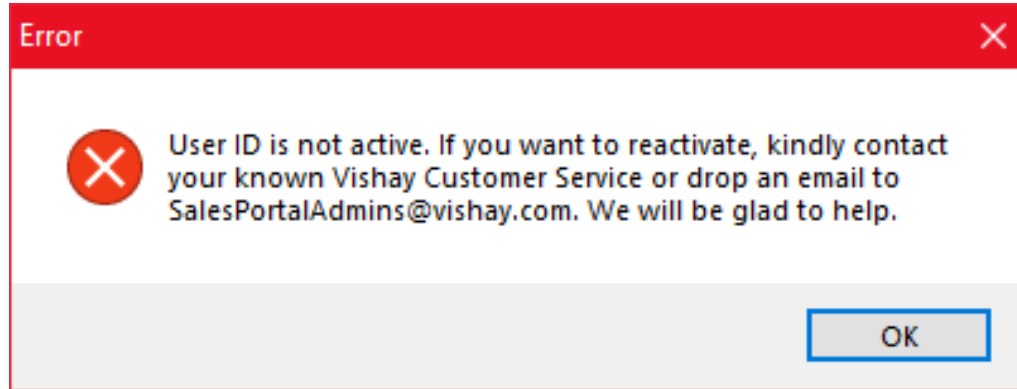
The DNA of tech.

REGISTRATION

Once Submit button is clicked, a message screen will pop up:
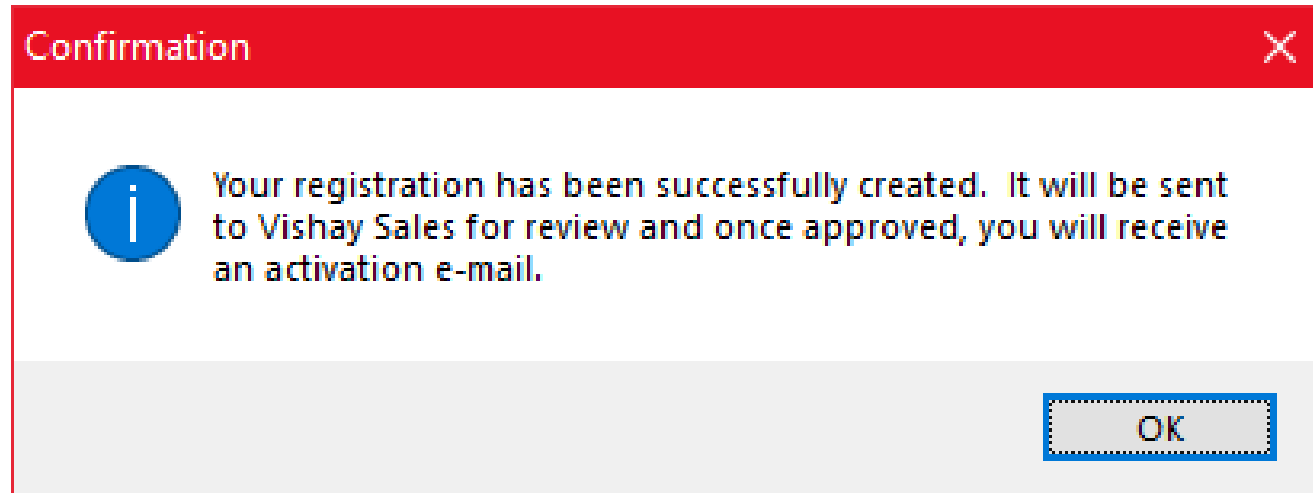
ERROR MESSAGE - LOGIN

In case a deactivated user tries to log in, this message will appear :

Error — User ID is not active. If you want to reactivate, kindly contact your known Vishay Customer Service or drop an email to SalesPortalAdmins@vishay.com. We will be glad to help. [OK]

In any case that access needs to be reactivated, user must contact known Vishay Customer Service or drop an email to SalesPortalAdminsWW@vishay.com or :

- AP –Siew Lan Leong (Siew.Leong@vishay.com)
- EU –Igor Kunz (Igor.Kunz@vishay.com)
- NA –Patty Labenz(Patty.Labenz@vishay.com)

The DNA of tech.

THANK YOU!

The DNA of tech.